

CORRA Meeting
Wednesday, 5th November, 2025 at 6.30pm
At Holoman House
Minutes No: 132

In attendance:

Chair & Treasurer Jo Mahler (JM)
Vice Chair: Kate Smith (KS)
Secretary: Jane Crosbie (JC)
HR: Eilidh Byars (EB)
Shop Manager: David Carslaw (DC)

1. **Apologies:** - N/A
2. **Adoption of Minutes No. 131** Proposed by JC and seconded by EB
3. **Manager's report:** October continued to be good for trading & despite temporary Monday closures due to illness, figures remained stable. It was agreed that Christmas 2025 closures will be Wednesday, 24th December – Sunday 28th December inclusive. New Year closures will be from 1st January – 4th January, 2026 inclusive. There will be the usual notifications regarding closures available in the shop.
4. **Financial report:** Trading account £24,190.39, Savings account £54,696.79 & Ringfenced New shop fundraising account £109,586.04. Investigations into opening a completely separate bank account for the New shop project is underway.
5. **HR Update:** The shop has returned to normal opening hours after staff shortages. Katherine Gillies will be helping out at the Post Office for the winter period.
6. **Action points:** Emby Gillies has been appointed to build a temporary boundary fence for the New Shop. A new GDPR policy was approved. Work to rehome the old pews from the New Shop is ongoing. JM has requested that an Independent financial adviser be appointed to check due diligence & transparency for monies concerning the New Shop project. This will hopefully be a pro bono position.
7. **A.O.C.B:** Xmas tree light preparations organised for Thursday, 4th December, 5-6pm. Meeting to be held with Plunketts concerning Net Zero aims and the best ways for supporting shop staff. A meeting was held with CNI following the grant application for the Margaret Moodie transport vehicle. To await decision. All feedback/comments recorded and sent round to Board members following the community consultation sessions in the FP Church and Village Hall. Feedback was extremely helpful and will contribute to the next stage of the project. Hannah Moore appointed as Minutes Secretary as a paid position in accordance with Plunkett rules (as not currently a Board Member). Shop salaries to be reviewed following release of Real Living Wage Scotland figures.

Date of next Meeting: Wednesday, 3rd December, 6pm at Holoman House.